J-Pac 5 Update Installation

1. Make sure you have quit completely out of J-Pac.

2. Navigate to your C: drive, and find the Jpac 5 folder at the root level. Rename this folder to something like "Jpac OLD."
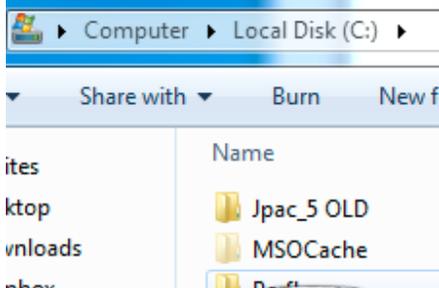
3. Open http://www.jordanpropeller.com in a web browser such as Internet Explorer, Firefox, or Chrome.

4. Click on the link for the JPac5 installer for your platform (Mac or Windows)

5. When the dialog box appears, select "Save." (Note: You may also right-click on the link and choose the option "Save link as..." This will prompt you for a location for the downloaded file.)

6. When the download is complete, find the JPac5 installer file. It will be named something like "Jpac_512_Win.zip". Right-click on it and select "Extract All" from the list of options. The extraction process may take a few minutes.

7. Once the extraction is complete, open the folder, if it hasn't opened for you automatically. Inside, there should be a folder labeled Jpac 5. Right-click on this folder and select "Copy" from the list of possible actions.
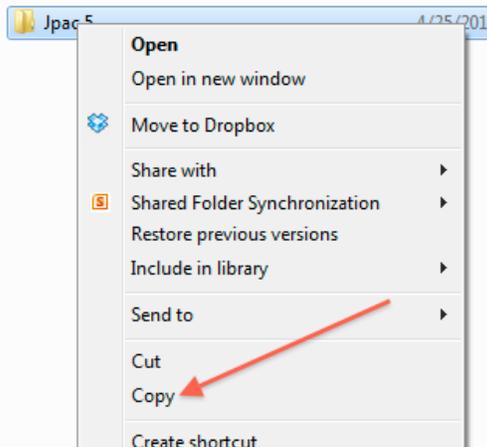
8. Navigate to your C: drive, and right-click in the white space below the other folders and files shown there. Select "Paste" from the list of possible actions. This will place the new Jpac 5 folder at the root level of your computer.

9. Open the old Jpac 5 folder that you renamed in step 2 above. Find the file there that has the suffix .4DD; it should be named something like Jpac 5.4DD, Jpac NW 4.4DD or the like.
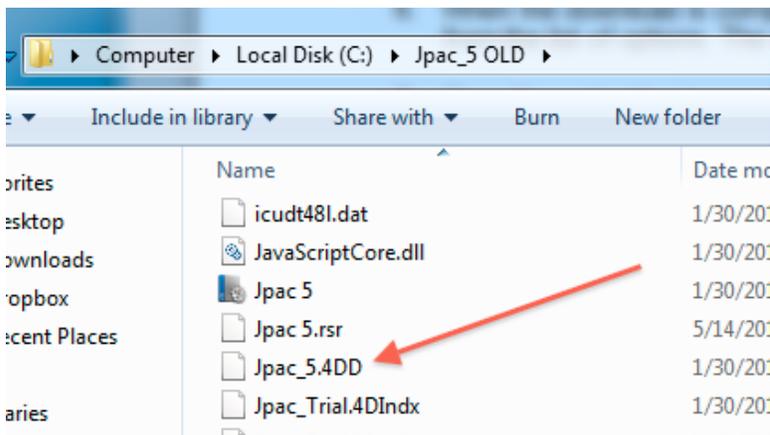
10. Right-click on the .4DD file and choose "Copy."

11. Go back to the root level of your computer. Right-click on the new Jpac 5 folder and select "Paste" to paste a copy of the .4DD file into this folder.

12. Open the Jpac 5 folder and scroll down to the Jpac 5 application file. Right-click on the application file, and select either "Pin to Taskbar" or "Pin to Start Menu." This gives you easy access to the application.
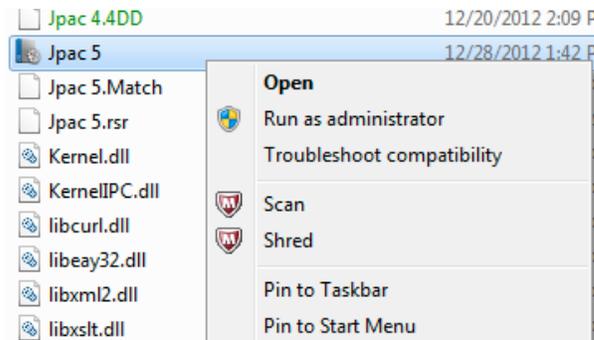
13. Double-click on the Jpac 5 application icon, either in the file or on the Taskbar or the Start menu, if you pinned it to one of those.

14. If you get a security message like the one below, uncheck the box before "Always ask before opening this file" and select the "Run" option.
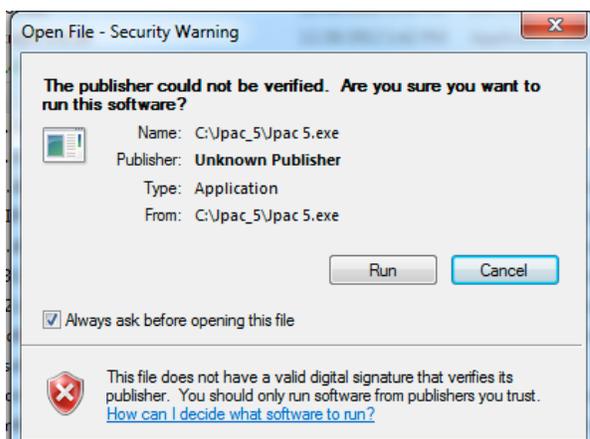
15. If you get a message like the one below, please select "Open.' There will be a one-time conversion process required.

> **No data file was found for the database "Jpac 5.4DC". Do you want to open an existing data file or to create a new data file?**
>
> A 4D database needs this file to store its data.
>
> Cancel   Create   Open
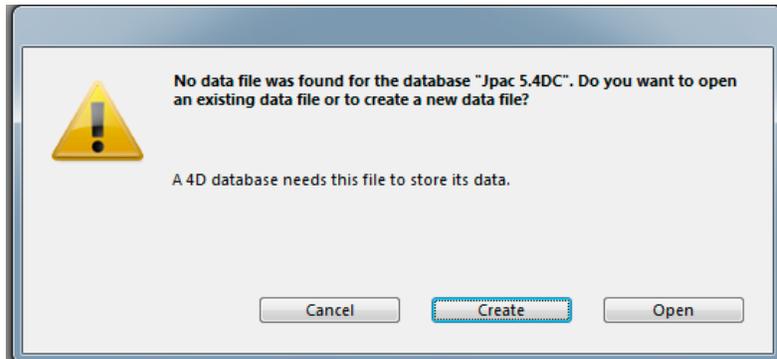
   a. A dialog box will open, asking you to select a 4D data file. To do so, navigate to J-Pac 5 folder where you placed the .4DD file in step 11. Select that file, and chose "Open."

   b. If a "database conversion" dialog appears at this point. Select the "Convert database" button.

   c. A list of login options will appear. Select the appropriate option from the list of login options and click "Connect."

   d. The conversion process will complete at this point. It may take a few minutes, and may present you with a "Details" screen, showing an activity report, at the end. This should happen only once. Click OK here to proceed.

   e. You may get a message that a download pack was installed. If so, click OK to proceed to the Jpac database.

16. Once you have verified that the Jpac update works for you, you may delete the old Jpac 5 folder and the downloaded Jpac zip file.